

IEC



IEC Dakotas

IEC Dakotas Classroom/Online Absence Form

Student Name _____

Employer _____

Class Location _____

Lesson Missed _____

Date of Absence _____

Reason for Missing _____

Absence Approved by _____

(Employer Representative)

Student Signature _____

THIS FORM MUST BE FILLED OUT AND RETURNED TO THE INSTRUCTOR OR IEC DAKOTAS WITHIN 2 WEEKS IN ORDER TO GET CREDIT FOR MISSED CLASS. IF A STUDENT HAS MORE THAN 3 UNEXUSED ABSENCES IN A YEAR THEY WILL BE REMOVED FROM THE PROGRAM.