

**Student Information**

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ Date: \_\_\_\_\_

E-mail: \_\_\_\_\_ (must be a valid email)

**Attendance**

Select the years which you attended IEC Apprenticeship training:

- |  |  |
|--|--|
| <input type="checkbox"/> 8/1/1995 – 7/31/2002  | <input type="checkbox"/> 3/1/2015 - 7/31/2018  |
| <input type="checkbox"/> 8/1/2002 – 12/31/2007 | <input type="checkbox"/> 8/1/2018 – 8/31/2021  |
| <input type="checkbox"/> 1/1/2008 – 3/31/2012  | <input type="checkbox"/> 9/1/2021 – 8/31/2024  |
| <input type="checkbox"/> 4/1/2012 – 2/28/2015  | <input type="checkbox"/> 12/1/2024 -11/30/2027 |

**Note:** IEC cannot offer credit to anyone whose completion year is older than 1995.**Important Notice**

Per the U.S. Department of Labor's (DOL) Office of Apprenticeship record retention policies and requirements, IEC chapters are only required to maintain five (5) years of student records. Please contact your local IEC chapter to verify your record and graduation information prior to submitting for ACE Transcript Services.

If you participated in IEC's Apprenticeship Program prior to the five (5) year period, IEC cannot guarantee your record will be on file.

**Course**

Select the course you wish to receive ACE recommended credit:

- |   |   |
|---|---|
| <ul style="list-style-type: none"><li>• 1<sup>st</sup> Year Electrical Apprenticeship<br/>Graduation Date: _____ (MM/DD/YY)</li></ul> | <ul style="list-style-type: none"><li>• 2<sup>nd</sup> Year Electrical Apprenticeship<br/>Graduation Date: _____ (MM/DD/YY)</li></ul> |
| <ul style="list-style-type: none"><li>• 3<sup>rd</sup> Year Electrical Apprenticeship<br/>Graduation Date: _____ (MM/DD/YY)</li></ul> | <ul style="list-style-type: none"><li>• 4<sup>th</sup> Year Electrical Apprenticeship<br/>Graduation Date: _____ (MM/DD/YY)</li></ul> |

**Release Authorization**

I authorize *Independent Electrical Contractors Inc.*, on my behalf, to submit the above personal information to *American Council on Education (ACE)* and ACE's digital credential platform, *Credly, Inc.*, for issuance of official college and/or university transcript documents. I understand that the above information will not be released or used for other IEC use.

Additionally, I grant *Credly, Inc.* permission to communicate directly with me regarding the availability, management, and use of my credentials.

**Student Signature**

I hereby certify that to the best of my knowledge the facts represented on this form are accurate.

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Chapter Attended: \_\_\_\_\_  
Date: \_\_\_\_\_**Chapter Representative Signature**

I hereby certify that to the best of my knowledge the facts represented on this form are accurate.

Signature: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Chapter: \_\_\_\_\_  
Date: \_\_\_\_\_**Send ACE Request Form to:**Email: [cskudera@ieci.org](mailto:cskudera@ieci.org)

**Questions?** Contact Chrissy Skudera at the IEC National Office at (703) 650-0057 or [cskudera@ieci.org](mailto:cskudera@ieci.org).