

IEC-DAKOTAS



2011-2012 APPRENTICESHIP PROGRAM

ABSENCE FORM

I, _____ (did) _____ (will) _____ miss attending
Apprentice Name

apprenticeship class in _____ on _____
City Date

for the reason that: _____

and intend to make-up the time missed by _____

Apprentice Signature

Date

Employer Signature

Date Verified

Excused by Instructor Unexcused by Instructor # of makeup hours _____ Homework Grade
_____ %

Instructor Signature – Means Excused

Date Acknowledged

RETURN COMPLETED FORM TO INSTRUCTOR

COMPLETED FORM NOT TURNED IN WITHIN ONE WEEK OF ABSENCE WILL RESULT IN 10
POINT LOSS TO GRADE EACH WEEK IT IS LATE!